

# INFORMATION BULLETIN

## WORKFORCE INVESTMENT ACT

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TO: WORKFORCE DEVELOPMENT COMMUNITY

SUBJECT: LWIA ADVISORY COMMITTEE CONFERENCE CALL MINUTES—  
SEPTEMBER 12, 2003

The minutes and revised agenda from the Local Workforce Investment Area (LWIA) Advisory Committee conference call on Friday, September 12, 2003, are attached for your review and information. Please ensure that the minutes are provided to the appropriate staff.

If you have any questions regarding the minutes, please contact James Scholl at (916) 657-4610.

/S/ BOB HERMSMEIER  
Chief  
Workforce Investment Division

Attachments

# LOCAL WORKFORCE INVESTMENT AREA ADVISORY COMMITTEE CONFERENCE CALL

Friday, September 12, 2003

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## Agenda

10:00 a.m.	Welcome/Hot Topics	Bill Burke, Workforce Development Branch (WDB)
	California Workforce Investment Board (State Board) Update	Theresa Gonzales and Dave Mar, State Board
	Common Performance Measure and Reporting	Liz Clingman, Workforce Investment Division (WID)
	Rapid Response	Steve Saxton and Jose Luis Marquez, WID
	Performance Renegotiation	Liz Clingman, WID
	Data Validation	Liz Clingman, WID
	Open Discussion	
	Adjourn	

## LOCAL WORKFORCE INVESTMENT AREA ADVISORY COMMITTEE CONFERENCE CALL MINUTES

Friday, September 12, 2003

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### **Welcome/Agenda Building/Hot Topics**—Bill Burke, WDB.

- GAO Survey—The General Accounting Office (GAO) is reviewing the Workforce Investment Act's (WIA) performance measurement system. The GAO is conducting an Internet survey of State and LWIAs, focusing on the following:
  1. The states' and LWIAs' progress in meeting their WIA performance levels,
  2. Additional measures and tools that the states and LWIAs use to manage the One-Stop systems, and
  3. Technology to support state and local efforts.

Liz Clingman is the point of contact for the State and has been in contact with Carolyn Blocker, point of contact for GAO. A copy of the survey has been requested for our review and will be shared with the LWIAs if it is received.

- Learning Disability Survey—The State Board Universal Access Workgroup is studying how to assist various targeted populations with learning disabilities and are considering whether there are training, capacity building, and tools that can be made available to provide LWIAs with additional resources to serve this particular group.
- WIA Reauthorization—A Senate draft bill is being reviewed by the Employment Development Department (EDD), the California Workforce Association, the Labor and Workforce Development Agency, and the State Board to determine areas of concern to share with Congress. Congressional Staff have indicated that the change in the administrative definition will be dropped from the Senate version of the legislation. The bill is scheduled to be introduced on September 17 and is set for mark up on September 24. The allocation formula methodology apparently will use 2000 census data only for the economically disadvantage category. Because new proposed allocation formulas will reduce California's percentage of the federal allocation, local areas may be contacting California's Congressional Delegation to attempt to influence a change in the methodology.
- Veterans Preference—The Veteran's Preference Bill was passed and went into effect as of July 2003. At the time of the conference call, the State had not received guidance from the Department of Labor (DOL) on how to proceed and there was neither a Training Employment Guidance Letter (TEGL) or other federal direction. (Subsequent to the call TEGL 5-03 was released by DOL. The TEGL provides some minimal direction.) We will ask the National Governor's Association to poll other

states on their actions. In early 2004, DOL is required to report to Congress on compliance to the provision of this bill.

- **NEG Status**—Decision by the Secretary of Labor is still pending on California's two National Emergency Grants (NEG). Concern has been raised as to how to distribute NEG's funds once approved; especially if DOL reduces the requested amount.

**California Workforce Investment Board Update**—Teresa Gonzales and Dave Mar, State Board. A State Board meeting is scheduled for Wednesday, November 19 in Sacramento. The agenda consists of informational reports related to the health care sector and the California Initiatives, specifically the Nurse Workforce Initiative. There will be a presentation by the Adult Education staff regarding Title II's role in workforce development. Action items include Five-Year Strategic Plan modifications and draft of the State Board's Annual Report. Workgroup updates include the new WIA 25 Percent Workgroup and the One-Stop Certification Workgroup.

- The WIA 25 Percent Workgroup will review the process that EDD used on the recent Applications for Rapid Response Funding for Program Year (PY) 2003-04 and will recommend a process for the distribution of the PY 2004-05 Rapid Response Funds.
- The One-Stop Certification Workgroup has completed its original task as the State Board adopted the workgroup's policy recommendation regarding voluntary standards. Additionally, the workgroup developed a One-Stop Self Assessment Technical Assistance Guide, completed a marketing survey, and also made some initial suggestions regarding State "Branding". This material will be passed on to the new One-Stop Workgroup, which will concentrate on the marketing and branding of One-Stops.

**Common Performance Measure and Reporting**—Liz Clingman, WID. The Office of Management and Budget is implementing a set of common performance measures for all the DOL programs as well as some of the adult education programs. The implementation of these measures is reflected in various versions of reauthorization. The Secretary of Labor plans to implement common performance measures beginning with PY 2004, and, has the authority to enact these measures, for the most part, administratively. The DOL expects to issue a TEGL on common performance measures in September. The most controversial issue is registration versus program participation. Under the new data reporting requirements the system will be required to provide counts for Congress on the "core A" self-service activity of our One-Stops. Also, further complicating the reporting issues, the DOL is planning to implement a common reporting record/system for the WIA Title IB programs, the Trade Assistance Act, and the Employment Service. All of these changes will require changes to the EDD reporting systems and consequently will affect local data collection tools. Complying with these new federal mandates is likely to require very quick turnaround changes in State and local management information systems.

**Rapid Response**—Steve Saxton and Jose Luis Marquez, WID. On most of the Rapid Response Base-line applications submitted, the LWIAs indicated that the majority of the funding was needed for required activities, far more than anticipated. A directive will soon be issued regarding the Base-line funding. Steve explained that most of the funds

requested were for required activities, leaving less than \$2 million for allowable projects. Steve indicated that the reading process had been completed and recommendations would be forwarded soon for approval.

**Performance Negotiation**—Liz Clingman, WID. The PY 2003-04 performance goals have been set between the State and DOL. The State has received 36 proposals from the LWIAs for negotiation of local goals for this program year. State staff is currently completing regression models to provide a baseline for this year's negotiations. In response to a request from the LWIA administrators, the State will organize a workgroup to review the models sometime in October. The goal is to complete negotiations for PY 2003-04 in December. The negotiations for PY 2004-05 will be on hold until after the Secretary of Labor releases final definitions for the new common performance measures.

The Older Youth Credential Rate for the State appears to be in good shape for the previous and current year because of State/federal negotiation. A workgroup has been established to create a dialog and to provide technical assistance on achieving the youth credentialing measure.

**Data Validation**—Liz Clingman, WID. The DOL's TEGL 3-03 provides the new requirements for states to report data report validation and data element validation. The State will address the data report validation, which requires the State to run participant records through DOL designed software to validate quarterly participant counts and performance outcomes. Data element validation requires onsite file review and confirmation of client specific information reported to the State. The PY 2002-03 data validation reports are due to DOL by April 1, 2004.